



## Working with child check

### Compulsory for All WFC Coaches, Managers & Volunteers

1. Go to <http://www.kidsguardian.nsw.gov.au/Working-with-children/Working-With-Children-Check/apply/apply>
2. Click on “Apply for your check”.
3. Fill in the form using the details that appear on your driver’s license exactly.
4. Be sure to click that the purpose for your check is because you’re a “volunteer” and select the sector as “clubs or other bodies providing services to children”.
5. Once you submit the form you will receive an **application number**, you will need to **provide this to [Kristy](#)** (the club’s MPIO) **via email with your name & date of birth**. You have six weeks to attend the **RTA with this Application number and your drivers license to finalize this process**.
6. Allow four weeks to receive your results and your **Working with children (WWC) number**, once again you will need to **provide this number to [Kristy](#) via email** when you receive it.
7. Please note this WWC number will be valid for five years

Kristy’s contact details are :

[mpio@wyomingfc.com.au](mailto:mpio@wyomingfc.com.au)

If you have a WWCC number & cannot locate it – Call Kids Guardian on 92867219 & they can give you your number either over the phone or via email